

FOOTHILL FIRE PROTECTION DISTRICT
3255 Helisma Road, Valley Springs, CA 95252-8390
Telephone: (209) 772-0202
Regular Meeting Agenda
Wednesday, November 16, 2011 – 7:00 P.M.
Agenda Packet Available at Website: www.foothillfire.org

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members: Directors Ken Glissman, Ken Hedrick, Jeff Palm, Chairman David Sant and Vice Chairman Ron Spardlin.
Staff: Fire Chief Michael Siligo and Fire District Clerk Pamela Rogers
- 4. PUBLIC COMMENT:** The public may address the Board on any item of interest that is not on the Agenda and is within the District's jurisdiction. For items that are on the agenda, public comment will be heard when the item is discussed. The Chairman reserves the right to limit each speaker to three (3) minutes per person and 15 minutes per topic. Ralph M. Brown Act Gov. (Code, 54954.3(b) by law, the Board of Directors cannot make decisions on matters not on the agenda. Ralph M. Brown Act Gov (Code 54954.2(a).
- 5. CLOSED SESSION; ACTION – EMPLOYEE CONTRACTS FOR FIRE CHIEF AND BATTALION CHIEF.** (Ralph M. Brown Act Gov (Code 54957.1(.5)
 - A. Discussion and direction re pending employee agreements with Fire Chief Siligo and Battalion Chief Dallinger.
- 6. RETURN TO OPEN SESSION; REPORT OF ACTION TAKEN.**
- 7. CONSENT CALENDAR:** The Consent Calendar includes routine financial and administrative actions and is usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members, the public or staff request specific items be discussed and/or removed from the Consent Calendar.
 - A. Approval of Summary Minutes: October 12, 2011 – Regular Meeting
 - B. Transmittal: Payroll \$3,740.82 (Batch OH118348) Treasury Adjustment \$858.36 No. 10007511TA).
 - C. Transmittal: Accounts Payable \$5,697.21 (Batch OH1185356)
 - D. Transmittal: CalCard \$1,322.74 (Batch OH118500)
 - E. FFPD Monthly Account Summary/County Financial Reports (Fiscal Year 2010-2011 and Fiscal Year 2011-2012).
 - F. Fire Chief's Report
- 8. FINANCE BUSINESS**
 - A. Budget Adjustment
 - B. Supplemental Transmittal/s
- 9. COMMITTEE REPORTS – Finance/Personnel – None**

- A. Joint Powers Authority Committee (Chairman Sant)

10. CORRESPONDENCE

11. UNFINISHED BUSINESS – Since this Old Business has been discussed in prior meetings, the Chairman reserves the right to limit each speaker to three (3) minutes per person per topic. Ralph M. Brown Act Gov (Code, 54954,3(b.)

- A. FFPD Fire Code Ordinance – Status Report (Chairman Sant)
- B. SB90 Claim (\$9,017.00); Open Meetings Act/Brown Act reform – Status Report (Chairman Sant)
- C. Secured Property Tax Audit 2010-2011 – Status Report (Chairman Sant)
- D. Resolution No. 2011-05; Authorizing the Calaveras Auditor-Controller to Charge for Accounting Services – Discussion/Action (Chairman Sant)
- E. Status of Rescue 141 (Old) (Fire Trucks Plus) – Status Report (Chairman Sant)
- F. Mark Twain Hospital Signage at Station 1 – Discussion/Action (Fire Chief Siligo)

12. NEW BUSINESS

- A. Resolution No. 2011-08, Special District Risk Management Authority (SDRMA); Property/Liability Program and Workers' Compensation Programs – Discussion/Action (Fire Clerk Rogers)
- B. Website Training – Discussion/Action (Chairman Sant/Vice Chairman Spardlin)
- C. Station 1 Modification to Provide Sleeping Quarters – Discussion/Action (Chairman Sant/Fire Chief Siligo.

13. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS

14. ADJORNMENT TO: December 14, 2011; Regular Meeting – Burson Station No. 1.

APPROVAL OF MINUTES

October 12, 2011 – Regular Meeting

To view this agenda item please take the following steps:

1. Navigate to the website heading Meeting Agenda & Minutes.
2. Click/select Draft Minutes for Public Review.

AP Entry Batch Proof

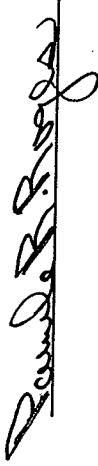
Batch ID: OH118348

Enter Date: 10/26/2011

Batch Status: BE

User Total: 3,740.82

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: 

Date: 

Audited: _____
 Distributed: _____
 Paid: _____

User: ROGERS, PAMELA
 Report: Batch Proof (Dept)

Batch Created By: ROGERP
 Date: 10/26/2011
 Time: 14:13:02

Inv Amt	Invoice Date	Vendor	Division Code	Amount	Invoice #	Check Stock	Check Stock	AP	Tax Code	JL:	Secondary Ref:	PO#:	Relate To:
1,240.71	10/31/2011	DALLINGER, KENNETH ALL	GEN	5001	825 103111	825 103111	825 103111	78 DAKOTA DR	5121	VALLEY SPRINGS	CA 95252		EX
40.00	10/31/2011	DALLINGER, KENNETH ALL	GEN	5001	825 103111	825 103111	825 103111	78 DAKOTA DR	5121	VALLEY SPRINGS	CA 95252		EX
100.00	10/31/2011	DALLINGER, KENNETH ALL	GEN	5001	825 103111	825 103111	825 103111	78 DAKOTA DR	5121	VALLEY SPRINGS	CA 95252		EX
1,537.00	10/31/2011	SILIGO, MICHAEL	GEN	5001	825 103111	825 103111	825 103111	8242 SIEGEL ST	5121	VALLEY SPRINGS	CA 95252		EX
783.11	10/31/2011	ROGERS, PAMELA R	GEN	5001	825 103111	825 103111	825 103111	189 LOERA HILLS RD	5121	VALLEY SPRINGS	CA 95252		EX
1,537.00	10/31/2011	SILIGO, MICHAEL	GEN	5001	825 103111	825 103111	825 103111	8242 SIEGEL ST	5121	VALLEY SPRINGS	CA 95252		EX

AP Entry Batch Proof

Batch ID: OH118348

3,740.82

System Messages:

Total

**COUNTY OF CALAVERAS
TREASURY ADJUSTMENT**

Department Foothill Fire Prot District

Automated Clearing House Transfer

Amount _____

Returned Check

Check No. _____

Other Wire Transfer

Reason for Return _____

Name US TREASURY SINGLE TAX PAYMENT

Requested By: Pamela Rogers

Address ABA 091036164/AC #IRS TAX ACCT
MINNEAPOLIS MN

Date: 10/31/11

PEID: 0029200 INTERNAL REV. SVC.

GL ORG KEY	OBJECT CODE	DEBIT	CREDIT	DESCRIPTION
00000000	1000	\$ 858.36	\$ 858.36	
22020010	5001	\$ 60.88		Emp. Medicare 1.45%
22020010	5051	\$ 60.88		Empr. Medicare 1.45%
		\$ 121.76		TOTAL MEDICARE
22020010	5001	\$ 300.00		Emp. Federal Income Tax
22020010	5001	\$ 176.32		Emp. Social Security 4.2%
22020010	5053	\$ 260.28		Empr. Social Security 6.2%
		\$ 436.60		TOTAL SOCIAL SECURITY
		\$ 858.36	\$ 858.36	

COMMENTS:
Wire Transfer of funds - Payroll 10-31-2011 94105 Payment
Foothill FRD ID#680455296

TREASURY ADJUSTMENT NO. 10007511TA
AUDITOR-CONTROLLER:

941 Federal Tax Payment for Qtr. 4/Yr. 2011

BY: (S) KH
DATE: 10-28-11

DISTRIBUTION:
AUDITOR - Original TREASURER - Copy DEPARTMENT - Copy

TREASURER:
BY: AK

File: Payroll 2011/Form Treasury Adjust Federal Withhold

DATE: 10/28/11 AMOUNT: \$ 858.36

AP Entry Batch Proof

Enter Date: 10/27/2011 Batch Status: BE User Total: 5,697.21 Batch ID: OH118356

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: *Pamela Rogers*

Audited: _____
 Distributed: _____
 Paid: _____

Date: 11-16-2011

User: ROGERS, PAMELA Batch Created By: ROGERP
 Report: Batch Proof (Dept)

Inv Amt	Invoice Date	Invoice #	Vendor	Division Code	Check Stock	POB	Check Stock	Tax Code	JL:	Secondary Ref	SVC	PO#	Relate To:
54.05	10/26/2011	825 111611	FOOTHILL FIRE PROTECTION DIST	GEN	AP	5121	5121	5121	Communications	CAROL STREAM IL	60197-5025		
97.65	10/26/2011	825 111611	FOOTHILL FIRE PROTECTION DIST	GEN	AP	5121	5121	5121	Communications	CAROL STREAM IL	60197-5025		
116.24	10/31/2011	825 103111	FOOTHILL FIRE PROTECTION DIST	GEN	AP	5412	5412	5412	Spec Dept Exp - Spec Purp	CAROL STREAM IL	60197-5025		
0040022	10/31/2011	825 103111	BROWER, JACOB	GEN	AP	5412	5412	5412	Spec Dept Exp - Spec Purp	[REDACTED]			
40.19	10/19/2011	207994	FOOTHILL FIRE PROTECTION DIST	GEN	AP	5241	5241	5241	Office Expense	PLACERVILLE CA	95667		
80.27	11/16/2011	825 111611	FOOTHILL FIRE PROTECTION DIST	GEN	AP	5501	5501	5501	Utilities	VALLEY SPRINGS CA	95252		
28.25	11/16/2011	825 111611	FOOTHILL FIRE PROTECTION DIST	GEN	AP	5181	5181	5181	Maintenance of Equipment	VALLEY SPRINGS CA	95252		

AP Entry Batch Proof

Inv Amt	58.12	22020010	Foothill Fire Protection Dist.	5412	Spec Dept Exp - Spec Purp	JL:	Batch ID: OH118356
Invoice Date:	10/31/2011	Invoice #:	825 103111	Oct. 2011 Shifts; 1 @ \$58.12.			Relate To:
Vendor:	0041127	COOK, BRANDON MICHAEL					Secondary Ref:
Division Code:	GEN	Check Stock:	AP	Tax Code:			PO#:
Inv Amt	348.72	22020010	Foothill Fire Protection Dist.	5412	Spec Dept Exp - Spec Purp	JL:	Return Check to Dept (R) or Enclosure (E)
Invoice Date:	10/31/2011	Invoice #:	825 103111	Oct. 2011 Shifts; 6 @ \$58.12.			Relate To:
Vendor:	0037787	CORREIA, RAYMOND					Secondary Ref:
Division Code:	GEN	Check Stock:	AP	Tax Code:			PO#:
Inv Amt	576.57	22020010	Foothill Fire Protection Dist.	5272	Prof and Spec Serv - Spec Purp	JL:	Return Check to Dept (R) or Enclosure (E)
Invoice Date:	10/03/2011	Invoice #:	192	Consolidation Trng. 09/24/11.			Relate To:
Vendor:	0040520	CRABTREE CONSULTING SE					Secondary Ref:
Division Code:	GEN	Check Stock:	AP	Tax Code:			PO#:
Inv Amt	1,788.00	22020010	Foothill Fire Protection Dist.	5121	Communications	JL:	Return Check to Dept (R) or Enclosure (E)
Invoice Date:	10/15/2011	Invoice #:	2011-1386	Fire/EMS Pkg. 11-2011/10-2012			Relate To:
Vendor:	0033258	EMERGENCY REPORTING					Secondary Ref:
Division Code:	GEN	Check Stock:	AP	Tax Code:			PO#:
Inv Amt	11.70	22020010	Foothill Fire Protection Dist.	5181	Maintenance of Equipment	JL:	Return Check to Dept (R) or Enclosure (E)
Invoice Date:	10/04/2011	Invoice #:	536808	Acct. 17350			Relate To:
Vendor:	W001842	FARM AND AUTO SUPPLY J					Secondary Ref:
Division Code:	GEN	Check Stock:	AP	Tax Code:			PO#:
Inv Amt	102.87	22020010	Foothill Fire Protection Dist.	5181	Maintenance of Equipment	JL:	Return Check to Dept (R) or Enclosure (E)
Invoice Date:	10/04/2011	Invoice #:	536863	Acct. 17350			Relate To:
Vendor:	W001842	FARM AND AUTO SUPPLY J					Secondary Ref:
Division Code:	GEN	Check Stock:	AP	Tax Code:			PO#:
Inv Amt	3.60	22020010	Foothill Fire Protection Dist.	5181	Maintenance of Equipment	JL:	Return Check to Dept (R) or Enclosure (E)
Invoice Date:	10/24/2011	Invoice #:	538621	Acct. 17350			Relate To:
Vendor:	W001842	FARM AND AUTO SUPPLY J					Secondary Ref:
Division Code:	GEN	Check Stock:	AP	Tax Code:			PO#:
Inv Amt	290.60	22020010	Foothill Fire Protection Dist.	5412	Spec Dept Exp - Spec Purp	JL:	Return Check to Dept (R) or Enclosure (E)
Invoice Date:	10/31/2011	Invoice #:	825 103111	Oct. 2011 Shifts; 5 @ \$58.12.			Relate To:
Vendor:	0037337	GALLIAZZO, JACQUELYN					Secondary Ref:
Division Code:	GEN	Check Stock:	AP	Tax Code:			PO#:

AP Entry Batch Proof

Inv Amt	290.60	22020010	Foothill Fire Protection Dist.	5412	Spec Dept Exp - Spec Purp	JL:	Separate Check:	Batch ID:	OH118356
Invoice Date:	10/31/2011	Invoice #:	825 103111	Oct. 2011 Shifts; 5 @ \$58.12.				Relate To:	
Vendor:	0036178	GEBO, RONALD						Secondary Ref:	
Division Code:	GEN	Check Stock:	AP	Tax Code:				Return Check to Dept (R) or Enclosure (E)	
Inv Amt	116.24	22020010	Foothill Fire Protection Dist.	5412	Spec Dept Exp - Spec Purp	JL:	Separate Check:		
Invoice Date:	10/31/2011	Invoice #:	825 103111	Oct. 2011 Shifts; 2 @ \$58.12.				Relate To:	
Vendor:	0038136	HANNAMEYER, BRIAN						Secondary Ref:	
Division Code:	GEN	Check Stock:	AP	Tax Code:				Return Check to Dept (R) or Enclosure (E)	
Inv Amt	406.84	22020010	Foothill Fire Protection Dist.	5412	Spec Dept Exp - Spec Purp	JL:	Separate Check:		
Invoice Date:	10/31/2011	Invoice #:	825 103111	Oct. 2011 Shifts; 7 @ \$58.12.				Relate To:	
Vendor:	0037333	HILLIOUS, BRADLEY						Secondary Ref:	
Division Code:	GEN	Check Stock:	AP	Tax Code:				Return Check to Dept (R) or Enclosure (E)	
Inv Amt	232.48	22020010	Foothill Fire Protection Dist.	5412	Spec Dept Exp - Spec Purp	JL:	Separate Check:		
Invoice Date:	10/31/2011	Invoice #:	825 103111	Oct. 2011 Shifts; 4 @ \$58.12.				Relate To:	
Vendor:	0041076	MARTINEZ, SAMUEL LEE N						Secondary Ref:	
Division Code:	GEN	Check Stock:	AP	Tax Code:				Return Check to Dept (R) or Enclosure (E)	
Inv Amt	213.22	22020010	Foothill Fire Protection Dist.	5115	Safety Clothing and Equipment	JL:	Separate Check:		
Invoice Date:	09/23/2011	Invoice #:	96950163 RI	Cust #21297594/Order #15734400				Relate To:	
Vendor:	0035948	MOORE MEDICAL LLC	POB 99718					Secondary Ref:	GLOVES
Division Code:	GEN	Check Stock:	AP	Tax Code:				Return Check to Dept (R) or Enclosure (E)	
Inv Amt	8.70	22020010	Foothill Fire Protection Dist.	5503	Utilities - PG&E	JL:	Separate Check:		
Invoice Date:	10/30/2011	Invoice #:	825 111611	Acct. 7542800843-9				Relate To:	
Vendor:	0004416	PG AND E	POB 997300					Secondary Ref:	SVC. 09-30/10-28
Division Code:	GEN	Check Stock:	AP	Tax Code:				Return Check to Dept (R) or Enclosure (E)	
Inv Amt	232.48	22020010	Foothill Fire Protection Dist.	5412	Spec Dept Exp - Spec Purp	JL:	Separate Check:		
Invoice Date:	10/31/2011	Invoice #:	825 103111	Oct. 2011 Shifts; 4 @ \$58.12.				Relate To:	
Vendor:	0037331	SANT, STUART						Secondary Ref:	
Division Code:	GEN	Check Stock:	AP	Tax Code:				Return Check to Dept (R) or Enclosure (E)	
Inv Amt	101.89	22020010	Foothill Fire Protection Dist.	5112	Uniform Replacement	JL:	Separate Check:		
Invoice Date:	11/01/2011	Invoice #:	26616	Ltr. Patch Balm/Cane/Maness				Relate To:	
Vendor:	0031935	SCOTT'S PPE RECON INC	827 BLACK DIAMOND WAY STE C-2	LODI				Secondary Ref:	CA 95240
Division Code:	GEN	Check Stock:	AP	Tax Code:				Return Check to Dept (R) or Enclosure (E)	

AP Entry Batch Proof

Batch ID: OH118356

Inv Amt	29.23	22020010	Foothill Fire Protection Dist.	5501	Utilities	JL:	Separate Check:	Relate To:
Invoice Date:	10/04/2011	Invoice #:	1154874	Acct. 4811-16848/Hwy. 12				
Vendor:	0006367	SEL SOLID WASTE INC	POB 60248					
Division Code:	GEN	Check Stock:	AP	Tax Code:				
Inv Amt	29.23	22020010	Foothill Fire Protection Dist.	5501	Utilities	JL:	Separate Check:	Relate To:
Invoice Date:	10/25/2011	Invoice #:	1155042	Acct. 4811-34573/Hellisma				
Vendor:	0006367	SEL SOLID WASTE INC	POB 60248					
Division Code:	GEN	Check Stock:	AP	Tax Code:				
Inv Amt	116.24	22020010	Foothill Fire Protection Dist.	5412	Spec Dept Exp - Spec Purp	JL:	Separate Check:	Relate To:
Invoice Date:	10/31/2011	Invoice #:	825 103111	Oct. 2011 Shifts; 2 @ \$58.12.				
Vendor:	0038145	STEFFENSEN, RICHARD						
Division Code:	GEN	Check Stock:	AP	Tax Code:				
Inv Amt	90.75	22020010	Foothill Fire Protection Dist.	5507	Utilities - Water	JL:	Separate Check:	Relate To:
Invoice Date:	10/26/2011	Invoice #:	825 111611	Acct. 269/Hellisma				
Vendor:	0013673	VALLEY SPRINGS PUD	POB 284					
Division Code:	GEN	Check Stock:	AP	Tax Code:				
Inv Amt	232.48	22020010	Foothill Fire Protection Dist.	5412	Spec Dept Exp - Spec Purp	JL:	Separate Check:	Relate To:
Invoice Date:	10/31/2011	Invoice #:	825 103111	Oct. 2011 Shifts; 4 @ \$58.12.				
Vendor:	0040413	VITRO, MICHAEL A						
Division Code:	GEN	Check Stock:	AP	Tax Code:				

System Messages:

Total 5,697.21

AP Entry Batch Proof

Enter Date: 11/08/2011 Batch Status: BE User Total: 1,322.74 Batch ID: OH118500

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature:

Pamela Rogers

Date: 11-16-11

Audited: _____
Distributed: _____
Paid: _____

User: ROGERS,PAMELA Batch Created By: ROGERP
Report: Batch Proof (Dept)

Date: 11/08/2011
Time: 14:26:08

Inv Amt	Invoice Date	Invoice #	Vendor	Division Code	Check Stock	Tax Code	Item Description	Secondary Ref	PO#	Relate To:
9.24	10/24/2011	825 111611 MS2	STATE BOARD OF EQUALIZ	STAX	ST	5121	Foothill Fire Protection Dist.	10-15 MINEAL TAX		
								CA 94279-6093		
7.25	10/24/2011	825 111611 MS3	STATE BOARD OF EQUALIZ	STAX	ST	5121	Foothill Fire Protection Dist.	10-24 V&M TAX		
								CA 94279-6093		
5.59	10/24/2011	825 111611 PR	US BANK CORP PAYMENT S	CARD	CC	5243	Foothill Fire Protection Dist.	10-04 USPS		
								MO 63179-0428		
5.59	10/24/2011	825 111611 PR	US BANK CORP PAYMENT S	CARD	CC	5243	Foothill Fire Protection Dist.	10-11 USPS		
								MO 63179-0428		
45.15	10/24/2011	825 111611 MS1	US BANK CORP PAYMENT S	CARD	CC	5201	Foothill Fire Protection Dist.	09-23 SIERRA JAN		
								MO 63179-0428		
283.44	10/24/2011	825 111611 MS1	US BANK CORP PAYMENT S	CARD	CC	5181	Foothill Fire Protection Dist.	09-30 OUTWEST AU		
								MO 63179-0428		

ITEM 7E

FOOTHILL FIRE PROTECTION DISTRICT
MONTHLY ACCOUNT SUMMARY FY 2011-2012; UPDATED 11-09-11

Account Description	Adopted 09-14-2011 (Incl. Budget Adj.)	Account Activity Jul. 2011 (Reconciled)	Account Activity Aug. 2011 (Reconciled)	Account Activity Sep. 2011 (Reconciled)	Account Activity Oct. 2011	Account Activity Nov. 2011	Total Expended 10/17/2011	Account Balance 10/17/2011
SALARIES AND EMPL BENEFITS:								
5001 Salaries/Wages - Permanent	46,000.00	4,289.00	3,738.41	4,687.84	4,198.02		16,913.27	29,086.73
5051 Social Security (OASDI)	3,000.00	62.19		122.19	60.88		245.26	2,754.74
5053 Medicare	1,000.00	265.92		522.42	260.28		1,048.62	(48.62)
5159 Insurance - Unemployment	1,000.00	23.97	34.95	25.84			84.76	915.24
TOTAL SALARIES/EMPL BENEFITS	51,000.00	4,641.08	3,773.36	5,358.29	4,519.18	0.00	18,291.91	32,708.09
SERVICES AND SUPPLIES:								
5112 Uniform Replacement	1,200.00	197.01			106.63	101.89	405.53	794.47
5115 Safety Clothing and Equipment	10,672.00	115.90	220.68	1,989.57	729.67	213.22	3,269.04	7,402.96
5121 Communications	5,000.00	230.56	235.53	231.73	436.64	2,189.96	3,324.42	1,675.58
5131 Food	600.00	269.14					269.14	330.86
5151 Insurance	10,500.00							10,500.00
5153 Insurance - Workers' Comp	9,000.00		2,672.00				2,672.00	6,328.00
5181 Maintenance of Equipment	25,732.50	10,190.01	693.81	(53.46)	5,982.30	1,162.57	17,975.23	7,757.27
5201 Maint of Buildings/Grounds	2,000.00	138.13	113.28	127.42	106.14	45.15	530.12	1,469.88
5211 Medical/Dental/Laboratory	200.00	25.00	25.00		75.00		125.00	75.00
5221 Memberships	600.00							600.00
5241 Office Expense	1,600.00	38.47	139.59	183.63	132.15	40.19	534.03	1,065.97
5243 Office Expense - Postage	250.00	52.42	70.99	30.92	41.98	11.18	207.49	42.51
5257 Office Expense - Small Equip	1,800.00				16.27		16.27	1,783.73
5271 Prof and Spec Serv	10,000.00	1,785.00			95.00		1,880.00	8,120.00
5272 Prof and Spec Serv - Sp Purp	2,000.00					576.57	576.57	1,423.43
5381 Legal Notices	500.00	100.00			112.17		212.17	287.83
5392 Rents And Leases-Other	1.00							1.00
5401 Small Tools	700.00							700.00
5411 Spec. Dept. Exp. - Strike Team	679.27				179.27		179.27	500.00
5412 Spec. Dept. Exp. - Spec. Purp. - F/F	32,000.00	2,557.28	2,557.28	2,557.28	2,441.04		12,670.16	19,329.84
5422 Training	2,000.00	108.00			300.00		408.00	1,592.00
5434 TB Testing/Equipment	200.00		70.00				70.00	130.00
5453 Fire Prevention Program	200.00							200.00
5477 Personal Mileage Reimb	5,000.00							5,000.00
5480 Gas and Oil Expense	20,000.00	2,750.67	58.50	2,544.26	301.92		5,655.35	14,344.65
5501 Utilities	3,000.00	265.96	240.34	258.09	138.73	138.73	1,041.85	1,958.15
5503 Utilities - PG&E	250.00	15.95	8.65	7.84	8.11	8.70	49.25	200.75
5507 Utilities - Water	1,300.00	95.78	91.65	93.60	92.10	90.75	463.88	836.12
TOTAL SERVICES/SUPPLIES	146,984.77	18,935.28	7,197.30	7,970.88	11,411.36	7,019.95	52,534.77	94,450.00
OTHER CHARGES:								
5580 Retire - Other Long Term Debt	0.00							
5627 LAFCO Assessment	200.00							200.00
TOTAL OTHER CHARGES	200.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00
CAPITAL ASSETS:								
5640 Structures/Improvements	2,500.00							2,500.00
5645 New Equipment Purchase	5,000.00							5,000.00
5701 Capital Assets - Equipment	0.00							
TOTAL CAPITAL ASSETS	7,500.00	0.00	0.00	0.00	0.00	0.00	0.00	7,500.00
ACCOUNT TOTALS	\$ 205,684.77	23,576.36	10,970.66	13,329.17	15,930.54	7,019.95	70,826.68	\$ 134,858.09
Monthly Avg. \$16,981.00; Over/(Under)		\$6,595.36	(5,950.34)	(3,651.83)				

Account Description	Adopted 09-14-2011 (Incl. Budget Adj.)	Account Activity Jul. 2011 (Reconciled)	Account Activity Aug. 2011 (Reconciled)	Account Activity Sep. 2011 (Reconciled)	Account Activity Oct. 2011	Account Activity Nov. 2011	Revenue Received 10/17/2011	Account Balance 10/17/2011
REVENUE								
4010 Current Secured Taxes	147,642.00						-	147,642.00
4015 Unitary Taxes	1,465.00						-	1,465.00
4017 Suppl Current Secured Taxes	(84.00)						-	(84.00)
4020 Current Unsecured Taxes	2,984.00						-	2,984.00
4027 Suppl Current Unsecured Taxes	(309.00)						-	(309.00)
4040 Prior Unsecured Taxes	87.00						-	87.00
4300 Interest	1,500.00			448.05			448.05	1,051.95
4463 State Homeowners Prop Tax Rel	2,276.00						-	2,276.00
4499 State - Fire Reimbursement	0.00			2,265.92			2,265.92	(2,265.92)
4648 Exaction Fees	2,000.00						-	2,000.00
4707 Gifts/Donations	2,500.00						-	2,500.00
4708 Refunds - Miscellaneous	0.00						-	-
4710 State Dated Checks	0.00						-	-
4712 Other Revenue	0.00	2,668.00			155.32		2,823.32	(2,823.32)
4713 Miscellaneous Revenue	0.00						-	-
4724 Other Miscellaneous Revenue	0.00						-	-
4800 Sale of Surplus Property	10,000.00			25.00			25.00	9,975.00
ACCOUNT TOTALS (REVENUE)	\$ 170,061.00	2,668.00	0.00	2,738.97	155.32	0.00	5,562.29	\$ 164,498.71

Checking Account Balance 10-31-11 \$ 741.73

Reserve Calculations (Reconciled 10-05-11)

3002 Fund Bal Unreserv/Undesign	\$ 32,888.77	
3040 Reserve - General	137,040.12	\$
3043 Reserve for Imprest Cash	2,000.00	
3049 Reserve for Contributions	700.00	
3050 Reserve; Special Purpose	1,764.19	
TOTAL Reserve	\$ 174,393.08	\$

Property Tax: Projections

- December, 2011 (50%)
- April, 2012 (40%)
- June, 2012 (5%)

Account Activity Includes:

- Transmittals:
 - Accounts Payable/Payroll/Cal-Card
 - Journal Entries
 - Deposits

County of Calaveras
General Ledger Summary
Balance Sheet Accounts
As of 9/30/2011

Fund 2202 Foothill Fire Protection Dis

<u>Object Code</u>	<u>Object Description</u>	<u>Balance</u>
<u>Assets</u>		
1006	Cash in Treasury	134,339.51
1007	Outstanding Checks	(4,383.82)
1016	Imprest Cash	2,000.00
Total Assets		<u>\$131,955.69</u>
<u>Liabilities</u>		
2009	Sales Tax Payable	31.83
Total Liabilities		<u>\$31.83</u>
<u>Fund Balance</u>		
3002	Fund Bal Unreserv/Undesign	32,888.77
3040	Reserve - General	137,040.12
3043	Reserve for Imprest Cash	2,000.00
3049	Reserve for Contributions	700.00
3050	Reserve - Special Purpose	1,764.19
Total Fund Balance		<u>\$174,393.08</u>
Year-to-Date Revenues		\$5,406.97
Year-to-Date Expenditures		\$47,876.19
Year-to-Date Transfers In		\$0.00
Year-to-Date Transfers Out		\$0.00
Year-to-Date Clearing Accounts		<u>\$0.00</u>
Total Fund Equity		<u>\$131,923.86</u>
Total Liabilities and Fund Equity		<u>\$131,955.69</u>

**County of Calaveras
Budget and Actuals by Budget Class**

As of 9/30/2011

Fiscal Year: 2011

Budget Version-		Budget	Encumbrance	Y-T-D Actuals	Balance
Org Key:	22020010 Foothill Fire Protection Dist.				
<u>Taxes</u>					
4010	Current Secured Taxes	160,000.00	0.00	0.00	160,000.00
4015	Unitary Taxes	1,200.00	0.00	0.00	1,200.00
4020	Current Unsecured Taxes	2,000.00	0.00	0.00	2,000.00
Total Taxes		163,200.00	0.00	0.00	163,200.00
<u>Revenue From Use of Money/ Property</u>					
4300	Interest	1,500.00	0.00	448.05	1,051.95
Total Revenue From Use of Money/ Propert		1,500.00	0.00	448.05	1,051.95
<u>Intergovernmental Revenue- State</u>					
4463	State Homeownrs Prop Tax Rel	1,200.00	0.00	0.00	1,200.00
4499	State - Fire Reimbursement	2,265.92	0.00	2,265.92	0.00
Total Intergovernmental Revenue- State		3,465.92	0.00	2,265.92	1,200.00
<u>Charges for Services</u>					
4648	Exaction Fees	2,000.00	0.00	0.00	2,000.00
Total Charges for Services		2,000.00	0.00	0.00	2,000.00
<u>Misc. Revenue</u>					
4707	Gifts/Donations	2,500.00	0.00	0.00	2,500.00
4712	Other Revenue	0.00	0.00	2,668.00	(2,668.00)
Total Misc. Revenue		2,500.00	0.00	2,668.00	(168.00)
<u>Sale of assets</u>					
4800	Sale of Surplus Property	10,000.00	0.00	25.00	9,975.00
Total Sale of assets		10,000.00	0.00	25.00	9,975.00
Total Revenue		182,665.92	0.00	5,406.97	177,258.95
<u>Salaries and Employee Benefits</u>					
5001	Salaries/Wages - Permanent	46,000.00	0.00	12,715.25	33,284.75
5051	Social Security (OASDI)	3,000.00	0.00	184.38	2,815.62
5053	Medicare	1,000.00	0.00	788.34	211.66
Total Salaries and Employee Benefits		50,000.00	0.00	13,687.97	36,312.03
<u>Services and Supplies</u>					
5112	Uniform Replacement	1,200.00	0.00	197.01	1,002.99
5115	Safety Clothing and Equipment	10,672.00	0.00	2,326.15	8,345.85
5121	Communications	5,000.00	0.00	697.82	4,302.18
5131	Food	600.00	0.00	269.14	330.86
5151	Insurance	10,500.00	0.00	0.00	10,500.00
5153	Insurance - Workers' Comp	9,000.00	0.00	2,672.00	6,328.00
5159	Insurance - Unemployment	1,000.00	0.00	84.76	915.24
5181	Maintenance of Equipment	25,732.50	0.00	10,830.36	14,902.14
5201	Maint of Buildings/Grounds	2,000.00	0.00	378.83	1,621.17
5211	Medical/Dental/Laboratory	200.00	0.00	50.00	150.00
5221	Memberships	600.00	0.00	0.00	600.00
5241	Office Expense	1,600.00	0.00	361.69	1,238.31

Report ID: GL_Budget_Actual_Class

Page: 1

Run Date & Time: 10/26/2011

13:07:38

GLBA_MSTR.glba_fy = '2011' AND GLBA_MSTR.glba_gr = 'GL' AND GLBA_MSTR.glba_key matches '22020010' AND GLBA_MSTR.glba_level = 'OB'

**County of Calaveras
Budget and Actuals by Budget Class**

As of 9/30/2011

Fiscal Year: 2011

Budget Version-		Budget	Encumbrance	Y-T-D Actuals	Balance
5243	Office Expense - Postage	250.00	0.00	154.33	95.67
5257	Office Expense - Small Equip	1,800.00	0.00	0.00	1,800.00
5271	Prof and Specialized Services	10,000.00	0.00	1,785.00	8,215.00
5272	Prof and Spec Serv - Spec Purp	2,000.00	0.00	0.00	2,000.00
5381	Legal Notices	500.00	0.00	100.00	400.00
5392	Rents and Leases - Other	1.00	0.00	0.00	1.00
5401	Small Tools	700.00	0.00	0.00	700.00
5411	Special Department Expense	679.27	0.00	0.00	679.27
5412	Spec Dept Exp - Spec Purp	32,000.00	0.00	7,671.84	24,328.16
5422	Training	2,000.00	0.00	108.00	1,892.00
5434	TB Testing/Equipment	200.00	0.00	70.00	130.00
5453	Fire Prevention Program	200.00	0.00	0.00	200.00
5477	Personal Mileage Reimburs	5,000.00	0.00	0.00	5,000.00
5480	Gas and Oil Expense	20,000.00	0.00	5,353.43	14,646.57
5501	Utilities	3,000.00	0.00	764.39	2,235.61
5503	Utilities - PG&E	250.00	0.00	32.44	217.56
5507	Utilities - Water	1,300.00	0.00	281.03	1,018.97
Total Services and Supplies		147,984.77	0.00	34,188.22	113,796.55
<u>Other Charges</u>					
5627	LAFCO Assessment	200.00	0.00	0.00	200.00
Total Other Charges		200.00	0.00	0.00	200.00
<u>Capital Assets</u>					
5640	Structures/Improvements	2,500.00	0.00	0.00	2,500.00
5645	New Equip Purchase	5,000.00	0.00	0.00	5,000.00
Total Capital Assets		7,500.00	0.00	0.00	7,500.00
Total Expenses		205,684.77	0.00	47,876.19	157,808.58
Total Revenue		182,665.92	0.00	5,406.97	177,258.95
Total Expenses		205,684.77	0.00	47,876.19	157,808.58
Key Total for	22020010	(23,018.85)	0.00	(42,469.22)	19,450.37

FIRE CHIEF'S REPORT
November 16, 2011

This report for October 2011

CALLS

Total – 61
YTD – 615
YTD 2010 – 543
YTD 2009 – 596

PERSONNEL

22 – 16 Class B Drivers – 73%

EQUIPMENT

C140- F Brakes repaired
C140 – Both batteries replaced
E142 – A/C system repaired, all water leaks repaired, pump packing replaced.

FACILITIES

Station 1 – Garbage truck damaged apparatus building with their truck. Wayne Fry hired by company to complete repairs. Should be about done by this date.
Station 2 – Nothing to report

NOTES:

1. Cal Fire VS station was closed on Monday 11/14/2011 for the season.
2. Taking bids on AED purchase from donations.

Foothill Fire Department

Valley Springs, CA

This report was generated on 11/7/2011 2:47:59 PM



Detailed Breakdown by Incident Type for Date Range

StartDate: 10/01/2011 | EndDate: 10/31/2011

INCIDENT TYPE	# INCIDENTS	% of TOTAL
138 - Off-road vehicle or heavy equipment fire	1	1.64%
143 - Grass fire	1	1.64%
311 - Medical assist, assist EMS crew	1	1.64%
321 - EMS call, excluding vehicle accident with injury	43	70.49%
322 - Motor vehicle accident with injuries	3	4.92%
324 - Motor vehicle accident with no injuries.	1	1.64%
500 - Service Call, other	1	1.64%
550 - Public service assistance, other	2	3.28%
554 - Assist invalid	4	6.56%
900 - Special type of incident, other	4	6.56%
TOTAL INCIDENTS:	61	

Only REVIEWED incidents included

Foothill Fire Department

Valley Springs, CA

This report was generated on 11/7/2011 2:44:36 PM



Average Response Time for Agency for Date Range

StartDate: 10/01/2011 | EndDate: 10/31/2011

AGENCY	AVERAGE RESPONSE TIME MM:SS (Dispatch to Arrived)
Foothill Fire Department	7:48

Only REVIEWED incidents included

Foothill Fire Department

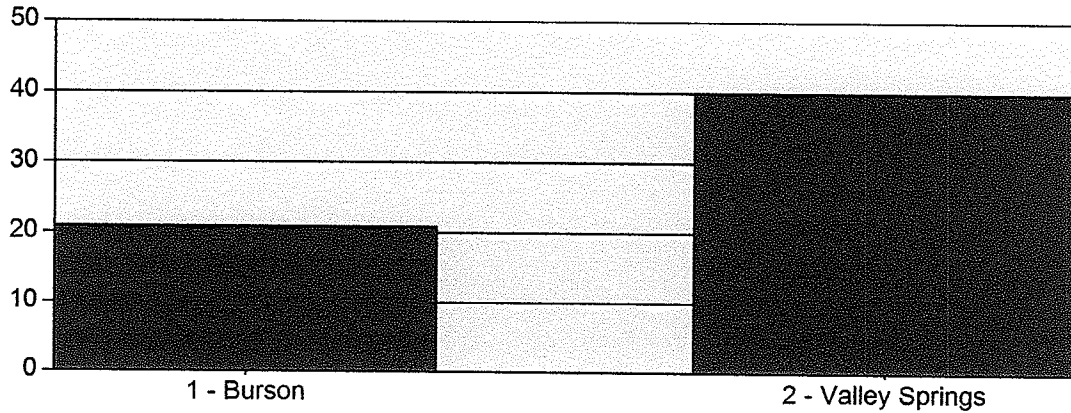
Valley Springs, CA

This report was generated on 11/7/2011 2:57:06 PM



Incidents per Station for Date Range

StartDate: 10/01/2011 | EndDate: 10/31/2011



STATION	COUNT
1 - Burson	21
2 - Valley Springs	40

TOTAL: 61

Only REVIEWED incidents included. This report totals the incidents and groups by the station specified on the Basic 1 page.

Foothill Fire Department

Valley Springs, CA

This report was generated on 11/7/2011 2:59:16 PM



Response Percentage for Total Incidents per Personnel for Date Range

StartDate: 10/01/2011 | EndDate: 10/31/2011

Total # Incidents: 61

PERSONNEL	CALLS ATTENDED	% OF TOTAL CALLS
Brower, Jacob	8	13.1%
Cane, Trudy	5	8.2%
Correia, Raymond	11	18.0%
Dallinger, Ken	26	42.6%
Galliazzo, Jacquelyn	2	3.3%
Gamma, Bryan	12	19.7%
Gebo, Ron	37	60.7%
Hannameyer, Brian	8	13.1%
Hillious, Brad	17	27.9%
Lewis, Spencer	3	4.9%
Lyman, Katlyn	5	8.2%
Martinez, Samuel	5	8.2%
Neufeld, Justin	8	13.1%
Ruoff, John M	2	3.3%
Sant, Stuart E	3	4.9%
Siligo, Michael D	15	24.6%
Steffensen, Richard	5	8.2%
Vitro, Mike	12	19.7%

BOTA - ~~0~~
 BAIN - NEW
 MANLESS - NEW
 COURTS - EXCUSED

Only REVIEWED incidents and ACTIVE personnel included.

ITEM 11F

Mark Twain St. Joseph's Hospital



768 Mountain Ranch Road
San Andreas, CA 95249
209 754 3521 Telephone

**MEMORANDUM OF UNDERSTANDING BETWEEN
MARK TWAIN ST. JOSEPH'S HOSPITAL AND
FOOTHILL FIRE DISTRICT**

This Memorandum of Understanding ("Agreement") is entered into on the 1st day of November, 2011, between Mark Twain St. Joseph's Hospital (MTSJH) and Foothill Fire District (FFD).

Whereas, the purpose of this Agreement is to establish an understanding between MTSJH and FFD for the placing a sign on FFD property for the purpose of educating the community regarding health services provided by at MTSJH.

Whereas, MTSJH wishes to erect a post and panel exterior sign on FFD property.

Now, therefore, it is mutually understood between parties as follows:

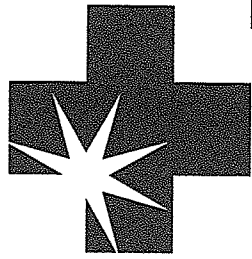
- **MTSJH** agrees to place the exterior sign onto the FFD property in a location specified by FFD.
- **FFD** will provide MTSJH with location for sign that is free of conflicts with easements, property lines, etc.
- **MTSJH** will perform any ongoing maintenance of the sign and will take responsibility for any damage to the sign or damage to FFD as a result of the sign.

Duration of Agreement; Termination. This Agreement will be effective from the date of full execution and will remain in effect until either party gives thirty (30) days' written notice to the other of their intention to terminate this Agreement.

We, the undersigned, on behalf of Mark Twain St. Joseph's Hospital and Foothill Fire District.

**Larry Cornish, VP, Facilities and
Project Development
Mark Twain St. Joseph's Hospital
768 Mountain Ranch Road
San Andreas, CA 95249**

Where our families go.



Family Medical Center

A member of CHW

(209) 754-3521

SIZE - 4' x 8'

ITEM 12A

**BEFORE THE FOOTHILL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

RESOLUTION NO. 2011-08

**A RESOLUTION OF THE BOARD OF DIRECTORS APPROVING THE
FORM OF AND AUTHORIZING THE EXECUTION OF A SIXTH
AMENDED JOINT POWERS AGREEMENT AND AUTHORIZING
PARTICIPATION IN THE SPECIAL DISTRICT RISK MANAGEMENT
AUTHORITY PROPERTY /LIABILITY PROGRAM and WORKERS'
COMPENSATION PROGRAMS**

WHEREAS, Foothill Fire Protection Agency, a special district duly organized and existing under and by virtue of the laws of the State of California (the "Agency"), has determined that it is in the best interest and to the advantage of the Agency to participate for at least three full years in the property/liability program and workers' compensation program offered by the Special District Risk Management Authority (the "Authority"); and

WHEREAS, California Government Code Section 6500 *et seq.*, provides that two or more public agencies may by agreement jointly exercise any power common to the contracting parties; and

WHEREAS, Special District Risk Management Authority was formed in 1986 in accordance with the provisions of California Government Code 6500 *et seq.*, for the purpose of providing its members with risk financing and risk management programs; and

WHEREAS, California Government Code Section 990.4 provides that a local public entity may self-insure, purchase insurance through an authorized carrier, or purchase insurance through a surplus lines broker, or any combination of these; and

WHEREAS, participation in Special District Risk Management Authority programs requires the Agency to execute and enter into a Sixth Amended Joint Powers Agreement (the "Amended JPA Agreement"); which states the purpose and powers of the Authority; and

WHEREAS, all acts, conditions and things required by the laws of the State of California to exist, to have happened and to have been performed precedent to and in connection with the consummation of the transactions authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the Agency is now duly authorized and empowered, pursuant to each and every requirement of law, to consummate such transactions for the purpose, in the manner and upon the terms herein provided.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE AGENCY AS FOLLOWS:

Section 1. Findings. The Agency Board of Directors hereby specifically finds and determines that the actions authorized hereby relate to the public affairs of the Agency.

Section 2. Sixth Amended JPA Agreement. The Amended JPA Agreement, proposed to be executed and entered into by and between the Agency and members of the Special District Risk Management Authority, in the form presented at this meeting and on file with the Agency Secretary, is hereby approved. The Agency Board and/or Authorized Officers ("The Authorized Officers") are hereby authorized and directed, for and in the name and on behalf of the Agency, to execute and deliver to the Authority the Amended JPA Agreement in substantially said form, with such changes therein as such officers may require or approve, such approval to be conclusively evidenced by the execution and delivery thereof.

Section 3. Program Participation. The Agency Board of Directors approves participating for three full program years in Special District Risk Management Authority Property/Liability Program and Workers' Compensation Program.

Section 4. Other Actions. The Authorized Officers of the Agency are each hereby authorized and directed to execute and deliver any and all documents which is necessary in order to consummate the transactions authorized hereby and all such actions heretofore taken by such officers are hereby ratified, confirmed and approved.

Section 5. Effective Date. This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this 16th day of November, 2011 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

Name – David Sant

FFPD Board of Directors Chairman
Title

Agency Secretary – Pamela R. Rogers